medicus clinic
specjalistyczne
centrum
medyczne

REGULATIONS
OF THE MEDICUS CLINIC HOSPITAL WARD

1. Each Patient admitted to the Hospital Ward is familiarised with the order regulations concerning his/her rights and obligations and with the topography of the ward. The time of arrival at the Medicus Clinic is the time of reporting to the Hospital Ward to start preparation for the procedure, not the time of performing the procedure.
2. The Rules and Regulations are available at the Hospital Department in written form.
3. Patients are admitted to the Hospital Ward in accordance with the pre-arranged date of the planned operation.
4. Patients report to the Hospital Ward with their own personal underwear and toiletries.
5. Patients are able to identify staff (staff introduce themselves and have identification badges).
6. There is a CODACO emergency paging system in the Hospital Ward, allowing the Patient to quickly contact with the medical staff. The rules for using the system are communicated to the Patient during admission to the Hospital Ward.
7. There is monitoring installed in Patients' rooms to ensure comprehensive care and safety for Patients.
8. There is a fully equipped kitchen available to patients. Rules for using the kitchen:
   - Patients who use the kitchen are asked to leave behind order;
   - no unaccompanied children in the kitchen;
   - Patients' food products must be signed with the date of stay and the room number;
   - the ward kitchen is intended for use by the patients of Medicus Clinic, for visitors there is a bistro on the ground floor of the building.
9. The patient is not allowed to change beds without the consent of the nursing staff.
10. The patient is entitled to:
    - health services corresponding to the requirements of current medical knowledge, provided with due diligence by medical practitioners, in premises that meet certain professional and sanitary requirements;
    - maintain the confidentiality of information related to the patient and other information about the patient entrusted to the medical staff by health professionals, including those providing health services, obtained in connection with the medical profession;
    - respect for privacy and dignity, in particular during the provision of health services, as well as friendly and cultural treatment;
    - report complaints and grievances to the Ward Coordinator or the Director of Medicus Clinic and assert their rights.
11. The patient's operating physician is the patient's attending physician.
12. Information about the patient's condition and planned treatment is provided by the attending physician at any request.
13. In Patients' rooms there are wardrobes where the Patient can leave outerwear, while for visitors there is a separate room – a cloakroom located on the first floor.
14. Patients have the ability to leave valuables in the safe, located in the Patients' rooms.
15. Children who are Patients of the Hospital Ward are under the constant care of their parents/guardians who accompany their children to the ward.
16. It is the duty of a Patient staying in a Hospital Ward to comply with the rules and regulations of the Hospital, including in particular:
    - compliance with treatment and dietary recommendations;
    - to relate respectfully to other patients and staff;
    - respecting the night-time silence from 22:00 to 6:00;

- ensuring that their behaviour does not disturb other patients;
- comply with health, safety and fire regulations;
- comply with the prohibition on the possession and consumption of alcoholic beverages, smoking, use of intoxicants and gambling;
- respect for the Hospital's property, and in particular the prohibition on tampering with medical apparatus, equipment and installations.

17. The patient should sign a consent for hospital treatment as well as agree (or refuse) in each case to the proposed treatment, surgery, diagnostic examinations and other medical services.
18. On admission to the Hospital Ward, the Patient should present the doctor with a list of the medications is currently taking and show what medications he/she has with him/her. Their eventual taking by the Patient must be absolutely agreed with the treating physician. It is unacceptable for the Patient to take medication on their own, without the knowledge of the doctor/nurse.
19. Patient visits:
    - For the comfort of our patients, we recommend scheduling visits between 2:00 p.m. and 6:00 p.m.;
    - For organizational reasons and out of respect for the privacy and comfort of other patients, it is recommended that only one accompanying person be present with the Patient at a time;
    - Children visiting patients should remain under the supervision of an adult.
20. Visitors are advised to refrain from visiting if they experience symptoms of infection, particularly fever, cough, a runny nose, or a sore throat.
21. Discharge of a Hospital Ward/Medical Centre Patient shall take place:
    - when the Patient's state of health does not require hospital treatment;
    - at the request of the Patient or his/her legal representative.
22. A person requesting discharge from a Hospital Ward/Medical Centre at their own request should be informed by the attending physician of the possible consequences of discontinuing treatment. A note on discharge on request is included by the doctor in the Patient's medical records.
23. At discharge, the patient is given an information note containing the diagnosis of the disease and the results of the examination, as well as recommendations for further management, treatment and lifestyle.

I hereby declare that I have acquainted myself with the Rules and Regulations of the Medicus Clinic Hospital Ward.

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Date and signature of the Patient/Legal Representative of the Patient

Michał Bondyra

Director of Medicus Clinic